



DV-ACT

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DV-ACT Fees and Timescales

The fees listed below are for children's services cases and show the **likely maximum number of hours** needed for each assessment, however if required, more accurate estimates can be given upon receipt of the paperwork. All our assessment reports are suitable for court proceedings and are completed by expert witnesses. **Please note that all prices are exclusive of VAT.**

Assessment Type	Timescale*	Maximum No. Of hours	Maximum Cost at £88/hr
Risk Assessment	6 weeks	32	£2816
Vulnerability Assessment	6 weeks	32	£2816
Joint Assessment of 2 parents	8 weeks	45	£3960
Preliminary Report	Upon request	Flat Fee	£200
3 rd Party Carer, Whole Family, Sex Offender Assessment	Details available upon request		
1:1 Motivational Programme for Perpetrators	Suitability assessment - £440 10 session programme with final report - £2100		
1:1 Vulnerability Programme for Mothers	10 sessions with final report - £2100 10 sessions including full vulnerability assessment - £3796		
Cancellation fees for programmes	1-5 sessions attended – £1500 6 sessions and above – full fee will apply		
Court Attendance	Charged at £88/hr (£250 cancellation charge)		

*Timescales are dependent upon client attendance and start at the point at which we receive all required paperwork and clients contact details. Timescales are subject to change depending upon current workload.

For full details of our terms and conditions, including our policy on missed appointments, please see below. All assessment interviews take place either via video call technology or in borough with flexibility on times and days to encourage clients to attend.

Terms and Conditions

These Terms and Conditions will apply to the purchase of services by you. By making a referral to us, you agree to be bound by these Terms and Conditions.

Services

- The description of our services in our website does not constitute a contractual offer to provide services. When a referral has been submitted, we can reject it for any reason, although we will try to tell you the reason without delay.
- The cost of each assessment is set out above. For a full breakdown of the hours please contact the team.
- Timescales may vary dependent upon current workload.

Documentation

- In order for any work to start we must receive all required paperwork and confirmation of funding.
- Court bundles and case paperwork will be kept for 12 months after referral.
- Client correspondence will be kept for 5 years after referral.

Invoicing

- Please provide invoicing instructions and any reference number required to ensure payment.
- Any purchase order number provided should cover the full costs of the assessment.
- Our payment terms are 30 days.
- In accordance with the Late Payment of Commercial Debts (interest) Act 1998 invoices that are not paid within the 30 days shall be charged interest at the rate of 8% plus the Bank of England base rate.
- DV-ACT Ltd will also charge a debt recovery fee of £40 for late invoices up to £999.99 or £70 for late invoices of £1000 to £9999.99.

Client Attendance

- Reasonable efforts to engage clients who miss appointments will be made by the assessor.
- Clients must attend alone and, if support of an approved advocate or mentor is required due to learning needs, this must be agreed in advance.
- Timescales and filing dates can only be met where clients attend all sessions given by the assessor.
- Should a client fail to attend given appointment dates the assessment will be completed based on paperwork and interview with other parties (where applicable).
- Where local and national Coronavirus restrictions are in place the assessment interviews are likely to take place using video call technology. This will be arranged on a case by case basis by the allocated assessor.

Interpreter requirement

- Should the case require an interpreter an appropriate interpreter must be provided by the local authority or solicitors.

Confidentiality

- All clients will be required to sign a confidentiality form setting out the limits to our confidentiality at the first assessment interview.
- Should the client refuse to sign this statement the interview will be terminated and the assessment completed without further input from the client.

Assessor travel

- Travel will be charged in exceptional circumstances and only when agreed in advance.

Further Work

- Any further work (e.g. professionals meetings, addendum reports, answering further questions, court appearance) will need to be funded additionally.

Court attendance

- A full day's court attendance is charged at £704 (plus VAT) and £440 (plus VAT) for a half day.
- 4 weeks' notice for court attendance is required. Please ask for dates to avoid in advance.
- Please send updating papers in advance of court appearances.
- In the event of a court cancellation, we require 24 hours' notice; if insufficient notice is given a cancellation charge of £250 (plus VAT) will apply.

Privacy

- We respect your privacy and that of clients referred, we will comply with the General Data Protection Regulations (GDPR) with regard to any personal information.
- For our full privacy policy please contact us at info@dvact.org.
- For any enquiries or complaints regarding data privacy, you can contact our Data Protection Officer at the following e-mail address: info@dvact.org.